**SIMPLE FREELANCE AGREEMENT**

*(For Projects Under $500)*

**Agreement Date:** [DATE]

**Freelancer:** [YOUR NAME], [YOUR EMAIL]

**Client:** [CLIENT NAME], [CLIENT EMAIL]

## 1. Project Description

[DESCRIBE WHAT YOU WILL DELIVER - BE SPECIFIC]

## 2. Payment Terms

**Total Fee:** [CURRENCY] [AMOUNT]

**Payment Due:** [Upon completion / 50% upfront, 50% upon delivery]

**Payment Method:** [PayPal / Bank Transfer / Other]

## 3. Timeline

**Delivery Date:** [DATE OR NUMBER OF DAYS]

## 4. Revisions

[NUMBER] rounds of revisions included. Additional revisions will be billed at [HOURLY RATE]/hour.

## 5. Ownership

Upon full payment, all rights to the deliverables transfer to the Client.

## 6. Cancellation

If the Client cancels after work has begun, payment is due for work completed to date.

## 7. Agreement

Both parties agree to these terms by signing below or by email confirmation.

**Freelancer:**

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_

Name: [YOUR NAME]

**Client:**

Signature: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: \_\_\_\_\_\_\_\_\_\_

Name: [CLIENT NAME]

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